

Business Partner Application Terms and Conditions

Pricing

The sign-up fee is non-refundable. This will only be for new Business Partner signing on. Existing dealer is exempt from the sign on fee.

The Sage Pastel Payroll & HR Pricelist stipulates recommended retail.

The Pastel Payroll Pricelist can change at any given time without notification.

Staffing

Should any Business Partner employ an existing staff member of Sage Pastel Payroll & HR or any ex-staff member within 6 months of the ex-staff member leaving Sage Pastel Payroll & HR, the Business Partner will be subject to a 17% placement fee of the staff/ex-staff member's annual package.

Sage Pastel Payroll & HR undertake that no staff member previously employed by a Business Partner will be entitled to join as a Business Partner until consent is granted by the previous employer. It is the responsibility of the previous employer (Channel Partner) to notify The Sage Pastel Payroll & HR Channel Team of the staff member leaving and provide full details in order for Sage Pastel Payroll & HR to effectively control this.

Terms

Credit limits will be assessed as per transaction history with us and according to Sage Pastel Payroll & HR criteria.

New Business Partners are required to build up a transaction history before applying for terms and no applications will be considered until the Business Partner has a minimum trade history of six months with Sage Pastel Payroll & HR.

Credit terms will be subject to conditions outlined by the Sage Pastel Payroll & HR finance department. Details will be supplied on application.

Annual Licence Fees

You will automatically be invoiced for your Annual Licence Fee every year. Depending on your dealer status, you may qualify for certain discounts based on your sales for the previous year. These discounts are calculated as per the sliding scale above. Normal payment terms apply.

The processing of Annual Licence Fee invoice's will be done a month before the expiry date of contract.

Should the client not renew the Annual Licence Fee, the software will go into view only mode one month after expiry date.

If contract is not renewed within 3 months after expiry the account will be cancelled or discontinued without notification, and a new software package will have to be purchased.

Certification

PCI Partners require a minimum of one Sage Pastel Payroll & HR Certified Installer per company.

The PCI certification is valid for one year (12 months) from the date of passing the exam (or otherwise communicated by Sage Pastel Payroll & HR).

Should your Status not be renewed in the given year, you will not qualify for any ALF Rebates in the following year.

The PCI must be employed on a full time basis by the company.

Promotional items are not considered as product purchases and will not qualify for discounts regardless of PCI certification.

Linkages:

Business Partners will only be linked to customers under the following conditions:

At the time of a sale:

If a new product is purchased on a Business Partners account, upon registrations, the client will be automatically linked.

At the time an instruction to link a Business Partner is received from a customer:

The instruction must be on the customer's letterhead.

The letter must be signed by a Manager, Director, Owner or the relevant person of authority in the business and the full name and title must be clearly indicated on the letter.

An email is acceptable provided it is sent from the signatories email address or the address recorded on the contact details of the customer's account with Sage Pastel Payroll & HR.

Instructions must be sent timeously – should the rebate already be paid to the existing linked partner, the new linked partner will only qualify for the rebate in the next year.

Additional Modules:

If a Business Partner purchases an additional module for a customer, and they are not already linked to the customer, we will require an instruction from the customer as per stipulation above.

De-Linkages:

If a Business Partner is delinked from a customer, the delinked Business Partner will receive notification via email. Sage Pastel Payroll & HR reserves the right not to disclose the details of the newly linked Business Partner.

Company Mergers:

Should two companies wish to merge; the customers will be linked to the new entity. Loyalty points will be added together upon receipt of a letter from both parties stating that you wish to merge - this letter must state the new company details.

Special License Agreement:

The Sage Pastel Payroll & HR in-house software is for internal use of the practice only. It may not be resold or registered on customer's computers.